

SUPERVISION & TALENT CERTIFICATE

LEARN FROM THE EXPERTS

Required courses: *(Choose one of two tracks: Supervision / Talent)*

Supervision Track - Core Courses:

Essentials of Effective Supervision
(12-week, 36 hour course + 4 electives)

Frontline & Leadership Boot Camps
(Two 4-day Boot Camps + 2 electives)

High Performance Supervision
(1-day course + 9 electives)

Talent Track - Core Course:

Essential Skills for HR Management
(1-day course + 9 electives)

Elective courses: *(Partial list)*

Employee Recruitment & Retention

Discover & Lead with Your Strengths

Managing People, Processes & Projects

Transforming Conflict into Positive Outcomes

Legal Issues Impacting the Workplace

Managing Team Attitudes & Expectations

Achieving Results Without Authority

Dynamic Communication Skills & Strategies

Orienting & Onboarding New Employees

Are You a Better Leader than a Pirate Captain?

Coaching & Mentoring to Accelerate Potential

Intentionally Developing Your People

BECOME CERTIFIED

Newly appointed as well as experienced supervisors and human resource professionals will benefit from the Missouri SBDC's **Supervision & Talent Certificate** program. The program provides supervisors and HR professionals with the latest tools, techniques, and strategies for professional development, regardless of industry or company size.



SET YOURSELF APART

Learn new concepts, gain a broader business perspective, and upgrade your professional supervisory and HR management skills.



REAL-WORLD TOPICS

Courses are led by expert instructors and focus on timely, real-world topics faced by supervisors across industries.



ACCREDITED THROUGH MISSOURI STATE UNIVERSITY

Earn a Supervision & Talent Certificate granted by the Missouri SBDC at **Missouri State University** after completing the 60 training hours.